

Pursuant to Article 41 paragraph 2 of the Law on Lobbying (Official Gazette of Montenegro 52/14), the Ministry of Justice hereby issues the

Rulebook on the form and content of activity reports of lobbyists and legal entities registered for conducting lobbying activities

The Rulebook has been published in the Official Gazette of Montenegro, 52/2015, dated 11 September 2015, and has entered into force on 19 September 2015.

Article 1

Activity reports of lobbyists and legal entities registered for conducting lobbying activities (hereinafter: the legal entity) shall be prepared in the manner and form prescribed by this Rulebook.

Article 2

Activity report of a lobbyist shall contain:

- 1) data on the lobbyist (name and surname, place of residence, personal identification number of the citizen, number and date of the decision on the issuance of authorization for conducting lobbying activities);
- 2) summary of data on the lobbying contracts (number of concluded lobbying contracts and total amount of remuneration for conducted lobbying activities);
- 3) data on individual lobbying contracts (ordinal number and date of the contract, area and subject of the lobbying contract, and amount of remuneration for conducted lobbying activities);
- 4) data on the lobbying client (name and surname, or name of the lobbying client, name and surname of the responsible person in the legal entity, which is the lobbying client, and activity of the lobbying client);
- 5) data on lobbied person and lobbied state authority (name and surname of the lobbied person, position/title of the lobbied person and name of the state authority)
- 6) field for notes;
- 7) field for place and date of preparation of the report, signature of the lobbyist and stamp, if he/she has one.

The activity report of the lobbyist is provided in the form constituting an integral part of this Rulebook (Form 1).

Article 3

Activity report of a legal entity shall contain:

- 1) data on the legal entity (name, headquarters, activity code, name and surname of the responsible person in the legal entity, date of entry in the register of lobbyist and number of employed lobbyists);
- 2) data on employed lobbyists (name and surname, personal identification number of the citizen, place of residence, number and date of the decision on the issuance of authorization for conducting lobbying activities and validity period);
- 3) summary data on the lobbying contracts (number of concluded lobbying contracts and total amount of remuneration for conducted lobbying activities);
- 4) data on individual lobbying contracts (ordinal number and date of the contract, area and subject of the lobbying contract, and amount of remuneration for conducted lobbying activities);
- 5) data on the lobbying client (name and surname, or name of the lobbying client, name and surname of the responsible person in the legal entity, which is the lobbying client, and activity of the lobbying client);
- 6) data on lobbied person and lobbied state authority (name and surname of the lobbied person, position/title of the lobbied person and name of the state authority)
- 7) field for notes;
- 8) field for place and date of preparation of the report, signature of the responsible person in the legal entity and stamp.

The activity report of the legal entities shall be provided in the form constituting an integral part of this Rulebook (Form 2).

Article 4

The activity reports of lobbyists and legal entities shall be submitted to the Agency for prevention of corruption in both printed and electronic form.

Article 5

This Rulebook shall enter into force on the eighth day from the date of publication thereof in the Official Gazette of Montenegro.

Ref. no.: 01-12780/15
Podgorica, 1 September 2015

MINISTER
Zoran Pažin

AGENCY FOR PREVENTION OF CORRUPTION
ACTIVITY REPORT OF A LOBBYIST FOR _____

DATA ON LOBBYIST	
Name and surname:	
Place of residence:	
Personal identification number of the citizen:	
Number and date of issuance of authorization to conduct lobbying activities, with a validity period, including the date of registration in the registry of lobbyists:	
SUMMARY DATA ON LOBBYING CONTRACTS	
Number of concluded lobbying contracts:	
Total amount of remuneration for conducted lobbying activities:	
DATA ON INDIVIDUAL LOBBYING CONTRACTS¹	
Ordinal number and contract date:	
Area and subject of lobbying	
Amount of remuneration for conducted lobbying activities:	
<i>Data on lobbying client:</i>	
Name and surname, or name of lobbying client:	
Name and surname of the responsible person in the legal entity as the lobbying client:	
Activity:	
<i>Data on lobbied person and lobbied state authority:</i>	
Name and surname of lobbied person:	
Function/Title of lobbied person:	
Name of the state authority:	
NOTES:	

Podgorica, _____, 20__	Place for stamp	Signature of lobbyist
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NOTE: The report shall be submitted in both printed and electronic form, in accordance with special user manual published on the website of the Agency for prevention of corruption.

¹ The report shall contain data on all individual lobbying contracts.

AGENCY FOR PREVENTION OF CORRUPTION

**ACTIVITY REPORT OF LEGAL ENTITY REGISTERED FOR CONDUCTING LOBBYING ACTIVITY
FOR _____ (YEAR)**

DATA ON LEGAL ENTITY REGISTERED FOR CONDUCTING LOBBYING ACTIVITY
Name:
Headquarters:
Activity Code:
Name and surname of the responsible person in the legal entity:
Date of entry into register:
Number of employed lobbyists:
DATA ON EMPLOYED LOBBYISTS:
Name and surname:
Personal identification number of the citizen:
Place of residence:
Number and date of the decision on issuance of authorization for conducting lobbying activity and validity period:
SUMMARY DATA ON LOBBYING CONTRACTS
Number of concluded lobbying contracts:
Total amount of remuneration for conducted lobbying activities:
DATA ON INDIVIDUAL LOBBYING CONTRACTS²
Ordinal number and contract date:
Area and subject of lobbying
Amount of remuneration for conducted lobbying activities:
<i>Data on lobbying client:</i>
Name and surname, or name of lobbying client:
Name and surname of the responsible person in the legal entity as the lobbying client:
Activity:
<i>Data on lobbied person and lobbied state authority:</i>

² The report shall contain data on all individual lobbying contracts.

Name and surname of lobbied person:
Function/Title of lobbied person:
Name of the state authority:
NOTES:

Podgorica, _____, 20____	Place for stamp	Signature of responsible person in the legal entity
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NOTE: The report shall be submitted in both printed and electronic form, in accordance with special user manual published on the website of the Agency for prevention of corruption.